



## **Kitchen Policy**

Please note: By signing and returning the Clubs 'Terms and Conditions' and paying a deposit, the client accepts our kitchen restrictions and costs. If their circumstances change, and they require the use of the kitchen or wish to change their type of use, it must be agreed in writing, via email, prior to the event.

The kitchen may be locked if not booked, and if left unclean after such event the Venue Manager has the right to deduct the cleaning cost from the clients bond.

**The full use of the kitchen** is restricted to the Clubs preferred caterers which can be found on the website. Other Professional caterers approved by the Venue Manager will be permitted if they do a short induction at the kitchen to ensure they know how to use the equipment and the kitchen hire fee is paid.

All caterers must email through their signed Kitchen Agreement Form "Provisions of Catering Services," Public Liability of \$20m (minimum) Certificate of Currency, RSA's of any staff working and Food Safety Certificate. This needs to be received prior to the event date or they will not be permitted access to the kitchen.

**Restricted use of the kitchen is allowed** if desired by clients who wish to self cater. Restricted use of the kitchen needs to be approved on **each occasion** by the Venue Manager prior to accepting a booking. The kitchen may be locked if not booked and confirmed with the Venue Manager.

Use of the kitchen on a restricted basis will depend on the type of function, the responsible person/s, and generally a site visit by the client for a safety induction by the Venue Manager.

## **Conditions of Use**

1. The kitchen can be used for preparing uncooked or precooked food. This includes bench spaces, sink and sink area.
2. The Silver door fridge/freezer can be used for short-term storage
3. The Combi oven **may be** used if approved by Venue Manager
4. The hot plate and dishwasher **are not** for use unless approved by Venue Manager
5. The deep fryer **is strictly not** for use (please ensure your caterer brings their own.)
5. **The cutlery, crockery and utensils are not for use unless pre arranged and hired.** If these items are opened or used there may be a charge.
6. **The kitchen must be left clean as per photos on wall or a cleaning charge may be applicable (client is responsible for extra cleaning costs.)**